

Accent Beauty Academy, LLC

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Catalog:

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Private Occupational School Board**

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Introduction

Accent Beauty Academy, LLC (hereinafter referred to as the School) offers the finest technology and equipment for student training and is staffed with qualified, approved instructors. Our goal is to offer the best permanent makeup training in the state of Colorado. Whether you are a complete beginner or looking to improve your permanent makeup skills.

The School is owned by Accent Beauty Academy, LLC of Colorado. The officer of the school is Lesya Mulholland, President, Vice President and Secretary.

Faculty Members

Lesya Mulholland, RN, CPCP — Director of Education (Director), Permanent Makeup and Esthetics Instructor.

Michael Mulholland — Student Services & (Sales) Agent

Lesya has a master's degree in teaching, is a licensed Registered Nurse, a licensed Esthetician and a certified Colorado Permanent Makeup (PMU) artist. Lesya is a second-generation nurse, esthetician and PMU artist who owns and operates a successful Denver area studio, Accent On Faces, LLC. Lesya has attended numerous esthetic and permanent makeup trainings from the respected programs around the world. Lesya continues to regularly train and attend industry conventions and workshops. Lesya is a Certified Permanent Cosmetic Professional (CPCP) by the Society of Permanent Cosmetic Professionals. Lesya holds certifications from:

PhiAcademy: Bold Brows Master microblading trainer, PhiBrows Royal Artist, PhiShading Artist

AcademyS / Master trainer: S-Brows | S-Eyes | S-Lips

Ombre Brows (Permanent Makeup of Baltics)

BalticBrows: Ombre

NanoLines: Machine Hair Strokes

Permanent Cosmetic ColorPro

TATTOOING LIVE COLOR

LI-FT Removal / PhiRemoval / Xtract

Brow Symmetry

Smoky Lash Enhancement

Member of the Society of Permanent Cosmetic Professionals / Certified Permanent Cosmetic Professional (CPCP)

Annual Bloodborne Pathogens training

Examples of her client work can be seen at AccentBeautyAcademy.com

Courses Offered | Certificate Programs

- 1. 132 Hour Fundamentals of Permanent Makeup** 132 Hours
Occupational Objective: The certified graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.
- 2. Microblading Training** 16.5 Hours
Occupational Objective: The certified graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.
- 3. Ombre Eyebrow Permanent Makeup** 16.5 Hours
Occupational Objective: The certified graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.
- 4. Full Color Lips Permanent Makeup** 17 Hours
Occupational Objective: The certified graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.
- 5. Eyeliner Permanent Makeup** 16 Hours
Occupational Objective: The certified graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.
- 6. Permanent Makeup Removal** 8 Hours
Occupational Objective: The certified graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.
- 7. Microneedling** 6 Hours
Occupational Objective: The certified graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.
- 8. Chemical Peel** 24 Hours
Occupational Objective: The certified graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.
- 9. Microdermabrasion** 14 Hours
Occupational Objective: The certified graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.
- 10. Dermaplaning** 6 Hours
Occupational Objective: The certified graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.

11. Esthetician

600 Hours

Occupational Objective: The certified graduate should be able to obtain an entry-level employment opportunity as an esthetician.

Course Costs:

Course	Tuition	Total Tuition / Fees / Books & Supplies*	Books / Workbook	Equipment / Supplies
			Non-refundable & Subject to Cost Change	
1. 132 Hour Fundamentals of Permanent Makeup	\$4,270.36	\$4,800	\$229 + (8.81% tax \$19.03)	\$260 + (8.81% tax \$21.61)
2. Microblading Training	\$2,368.39	\$2,650	No charge	\$260 + (8.81% tax \$21.61)
3. Ombre Eyebrow Permanent Makeup	\$2,000	\$2,000	No charge	N/A
4. Full Color Lips Permanent Makeup	\$2,000	\$2,000	No charge	N/A
5. Eyeliner Permanent Makeup	\$2,000	\$2,000	No charge	N/A
6. Removal	\$1,500	\$1,500	No charge	\$200 (tax included)
7. Microneedling	\$500	\$500	No charge	included
8. Chemical Peel	\$500	\$500	No charge	included
9. Microdermabrasion	\$500	\$500	No charge	included
10. Dermaplaning	\$400	\$400	No charge	included
11. Esthetician	\$8,000	\$9,500	\$1,500	included

*If a credit card, PayPal etc. is used for payment, a 3% fee may be charged. See "Educational Services" for more details on courses.

School Calendar / Class Schedule

Actual contact days / hours will vary by course:

Full time Students:

Monday through Friday 8:00 am – 6:00 pm with one-half hour lunch break
Saturdays and Sunday: 8:00 am – 6:00 pm with one-half hour lunch break

Part-Time Students:

Monday through Friday 8:00 am – 6:00 pm with one-half hour lunch break
Saturdays and Sunday 8:00 am – 6:00 pm with one-half hour lunch break

Beginning / End Dates

See "Training Dates Addendum" for current class schedules

132 Hour Fundamentals of Permanent Makeup:

This course is taught over 14 days.

Days 1 through 13: 8 am to 6:00 pm / Day 14: 8:00 am to 5:00 pm

Microblading Training

2 days: Day 1: 9 am to 5:30 pm / Day 2: 8:30 am to 5:30 pm

Ombre Eyebrow Permanent Makeup

2 days: Day 1: 9 am to 5:30 pm / Day 2: 8:30 am to 5:30 pm

Full Color Lips Permanent Makeup

2 days: Day 1: 9 am to 5:30 pm / Day 2: 8:30 am to 5:30 pm

Eyeliner Permanent Makeup

2 days: Day 1: 9 am to 5:30 pm / Day 2: 9:00 am to 5:30 pm

Permanent Makeup Removal

1 Day: 9 am to 5:30 pm

Microneedling

1 Day: 9 am to 3:30 pm

Chemical Peel

3 Days: 8:30 am to 5:00 pm

Microdermabrasion

2 Days: 9 am to 4:30 pm

Dermaplaning

1 Day: 9 am to 3:30 pm

Esthetician (600 Hour)

See general course schedule on page 16

Holidays and School Closures

When an unexpected closure occurs due to extraordinary conditions such as inclement weather, students will be notified as soon as possible by phone and/or radio and/or TV who provide closure information as a public service.

The school reserves the right to close with prior notice to our students for special events, additional holidays, and staff meetings. School closures or late starts will generally run-in tandem with Denver Public Schools, meaning if the Denver Public Schools are closed or on a late start due to weather then Accent Beauty Academy, LLC will be closed or on a late start as well. For the esthetician program any snow days will be added to the end of the course.

Classes are not held on the following holidays:

New Year's Day	Labor Day
Memorial Day	Thanksgiving Day & the Friday / Saturday following
Independence Day	Christmas Eve
The week between Christmas Day and New Years	

Entrance Requirements

The school does not discriminate based on race, sex, religion, ethnic origin, or disability.

Prospective students must have a high school diploma or equivalency diploma to be accepted for enrollment. If applicants are beyond the age of compulsory school attendance in Colorado and do not possess a diploma or equivalency diploma, they may complete an ability to benefit test. The school does not administer the test but will provide information on availability when requested.

For advanced esthetic courses student must be a licensed Colorado Esthetician or Cosmetologist. Additional requirements for permanent makeup courses: students must complete an approved online Bloodborne Pathogen training and submit a copy of the certificate prior to the start of training. A list of approved courses will be provided at enrollment. Proof of a Hepatitis B vaccination or a signed waiver declining a Hepatitis B vaccination is required prior to

the start of training. For standalone permanent makeup courses the student must already be 132 Hour certified in addition to the above requirements.

Enrollment

Prospective students may enroll any time prior to the course start date. Class space is limited, so advanced registration is recommended. Late enrollments will NOT be accepted into a course.

Postponement of Start Date

Postponement of a starting date, whether at the request of the school or the student, requires a written agreement signed by the student and the school. The agreement must set forth:

- a. Whether the postponement is for the convenience of the school or the student, and;
- b. A deadline for the new start date, beyond which the start date will not be postponed.

If the course is not commenced, or the student fails to attend by the new start date set forth in the agreement, the student will be entitled to an appropriate refund of prepaid tuition and fees within 30 days of the deadline in accordance with the school's refund policy and all applicable laws and rules concerning the Private Occupational Education Act of 1981.

Placement Assistance

Accent Beauty Academy, LLC does not offer employment assistance to graduates. We make no guarantee, expressed or implied, of future employment. Current law prohibits any school from guaranteeing job placement as an inducement to enroll students.

Attendance Requirements

Students are expected to arrive on time for class with proper materials. An overall attendance rate of at least 90% is required*. Instructors may request your withdrawal from a course or program if absences or tardiness exceed 10%.

A student can make up specific missed time later when that class is offered again. This makeup is free and dependent on availability / space in that class. The student also has the option to work privately with an instructor at a charge of \$75 per hour. This makeup time would need to take place at the school. Scheduling will depend the instructor's availability.

Students who are unable to continue classes for medical reasons or severe personal problems will be required to take a leave of absence until they are able to return to class. Proper documentation will be required to substantiate a student's withdrawal.

*For the Fundamentals of Permanent Makeup 132 Hour course, missed time will need to be made up as Colorado mandates 132 contact hours of training.

Progress Policy

Students may be assigned written exams and a minimum number of practical experiences. Academic learning is evaluated at the end of each unit of study. Practical assignments are evaluated as completed and counted toward course completion when rated satisfactory. Comprehensive practical skills evaluations are conducted throughout the course of study and are evaluated according to the school. Students must maintain a cumulative grade average of 75%. Students are responsible for making up missed exams and incomplete assignments.

Fundamentals of Permanent Makeup 132 Hour Course progress will be measured by the student's ability to demonstrate the necessary technical skills for each procedure both on practice pads and live models. Students will be required to take a written exam and score 75% or higher.

Microblading, Ombre, Eyeliner, Lips and Removal stand-alone course progress will be measured by the student's ability to demonstrate the necessary technical skills for each procedure, both on practice pads and live models. There is no written exam for these stand-alone courses.

The following grading system is used for all courses:

- 100% to 93% A - Excellent
- 92% to 87% B – Above Average
- 86% to 80% C - Average
- 79% to 0% D – Unsatisfactory

Students must maintain a 75% grade point average. Those who do not will be placed on probation for 30 days. During the probation period students must raise their grade average to passing or higher. The student may be terminated if grades are not satisfactory at the end of the probationary period. Termination shall be at the school Director's discretion. The Director has final authority and shall notify the student of the final decision. Students enrolled in short-term courses will be issued grades at course end.

Conduct Policy

All students are expected to act maturely and are required to respect other students and faculty members. Possession of weapons, illegal drugs, and alcohol of any kind are not allowed at any time on school property. Any violation of school policies may result in permanent dismissal from school.

Dismissal

Any student may be dismissed for violations of rules and regulations of the School, as set forth in School publications. A student also may be withdrawn from classes if he or she does not prepare sufficiently, neglects assignments, or makes unsatisfactory progress. The Director, after consultation with all parties involved, makes the final decision.

The Director of Education may temporarily suspend students whose conduct is disruptive or unacceptable to the academic setting. After appropriate counseling, students who demonstrate a genuine desire to learn and conform to school standards of conduct, may be allowed to resume attendance. The Director will review each case and decide upon re-admittance.

Facilities

The school is located at 1660 S. Albion St. Ste 1026 Denver, CO 80222. Located in approximately 2,480 square feet. The facility has a waiting room, classroom, and clinic / procedure room. Accent Beauty Academy, LLC is licensed and insured.

The classroom is furnished with modern training equipment. Including, computers, flip chart and whiteboard, diagrams / posters, large screen TV for training aides and videos needed to enhance classroom learning activities. The School makes use of acceptable training aids, including textbooks, individualized curriculum for each course, workbooks, reference books, standard equipment needed for training, cosmetics and supplies.

Permanent makeup equipment includes both manual tools and a range of permanent makeup machines from entry level to top of the line digital permanent makeup machines. This allows students to learn on and become familiar with a variety of permanent makeup machines at various price points.

The clinic / procedure room is fully equipped at each station with a procedure table/bed, light, mobile equipment tray and miscellaneous supplies needed for all procedures. The lighting in the classroom and procedure room is daylight balanced at 6500K for the best color rendering. The procedure room is fully stocked with all needed personal protection equipment (PPE), sanitation supplies and containers for the proper storage of sharps and disposal of contaminated biohazard material.

Educational Services

A student can make up specific missed time later when that class is offered again. This makeup is free and dependent on availability / space in that class. The student also has the option to work privately with an instructor at a charge of \$75 per hour. This makeup time would need to take place at the school. Scheduling will depend on the instructor's availability.

Program: Permanent Makeup

Courses:

1. 132 Hour Fundamentals of Permanent Makeup

Students will learn the following

History and Introduction to permanent makeup,
Rules and Regulations,
Public Safety, Health Department requirements,
Bacteriology, Universal precautions, Sanitation and disinfection and Client / Technician Injury,
Skin Anatomy/Analysis,
Facial Anatomy,
Fitzpatrick Skin Types,
Extensive Color Theory,
Treatment Room Setup,
Client Consultation, Contraindications, Release forms/Aftercare,
Machines/Equipment, Needle Configurations / Techniques,
Proper stretching technique for each procedure,
Ombre eyebrows ("powdered") (machine)
Microblading eyebrows (manual), Shading
Top and Bottom Lash Line Enhancement Eyeliner technique (machine),
Full Lips (machine),
Corrections Theory,
How to handle Touch ups and Color Refreshes
Before and After Photos,
Business and marketing
Practice Procedures
Practical experience working on live models.

The course is classroom based with work on live models. Students will need to provide 5 models. The course includes a kit. For machine techniques the student will use permanent makeup machines at the School. Students will be given a final written exam on the last day. A passing grade of 75% or higher is required. Once passed a Certificate of completion is issued. Required Textbooks: The Society of Permanent Cosmetic Professionals: The Foundation of Fundamental Applications Second Edition and Permanent Cosmetics: The Foundation of Fundamental Applications Student Workbook Second Edition.

Occupational Objective: To educate the student in the art, science and skills of permanent makeup. The certified graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.

Tuition*: \$4,800 (including kit, books and taxes)

Course Length: 132 Hours (theory, lab and practical)

Units of Instruction: 1

Type of Instruction: Classroom based, composed of lectures, hands on training, group study, audio / visual, textbook / workbook, one on one coaching and working on live models.

2. Microblading Eyebrows

Students will learn the following:

- Introduction to microblading
- Eyebrow anatomy
- Color theory
- Sanitation
- Tools
- Pre-Draw Shape and Symmetry
- Stroke Patterns – Head, Transition, Bottom, Upper and Mini Strokes
- Setup
- Client Consultation
- Procedure Steps
- Work On Live Model
- Post Treatment Care
- Correction and Touch Ups

Students will need to provide one model for microblading on day 2 of the course.

The course is classroom-based training. The course includes a kit for microblading. Textbook: A workbook on Microblading is provided as part of the course.

Occupational Objective: To educate the student with the necessary skills needed to perform the microblading eyebrow permanent makeup technique. The certified graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.

Tuition: \$2,650 (including kit and taxes)

Course Length: 16.5 Hours (theory, lab and practical)

Units of Instruction: 1

Type of Instruction: Classroom 16.5 Hours composed of lectures, hands on training, group study, audio / visual, workbook, one on one coaching and working on a live model.

3. Ombre Eyebrows

Students will learn the following:

Theoretical Knowledge
Eyebrow anatomy
Color theory
Sanitation
Tools – Needles and Machines
Pre-Draw Shape and Symmetry
Ombre Pattern
Setup
Client Consultation
Procedure Steps
Work On Live Model
Post Treatment Care
Correction and Touch Ups

Students will need to provide one model for Ombre eyebrows on day 2 of the course.

The course is classroom-based training. Textbook: A workbook on the Ombre technique is provided as part of the course.

Occupational Objective: To educate the student with the necessary skills needed to perform the ombre eyebrow permanent makeup technique. The certified graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.

Tuition: \$2,000

Course Length: 16.5 Hours (theory, lab and practical)

Units of Instruction: 1

Type of Instruction: Classroom 16.5 Hours composed of lectures, hands on training, group study, audio / visual, workbook, one on one coaching and working on a live model.

4. Full Color Lips Permanent Makeup

Students will learn the following:

Theoretical Knowledge
Lip anatomy
Color theory
Sanitation
Tools – Needles and Machines
Pre-Draw Shape and Symmetry
Setup
Client Consultation

Procedure Steps
Work On Live Model
Post Treatment Care
Correction and Touch Ups

Students will need to provide one model for full color Lips on day 2 of the course.

The course is classroom-based training. Textbook: A workbook on the full Lip color technique is provided as part of the course.

Occupational Objective: To educate the student with the necessary skills needed to perform the full color lips permanent makeup technique. The certified graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.

Tuition: \$2,000

Course Length: 17 Hours (theory, lab and practical)

Units of Instruction: 1

Type of Instruction: Classroom 17 Hours composed of lectures, hands on training, group study, audio / visual, workbook, one on one coaching and working on a live model.

5. Eyeliner Permanent Makeup

Students will learn the following:

Theoretical Knowledge
Eye Anatomy
Color Theory
Sanitation
Tools – Needles and Machines
Pre-Draw Shape and Symmetry
Classic Pattern
Shading Pattern
Setup
Client Consultation
Procedure Steps
Work On Live Model
Post Treatment Care
Correction and Touch Ups

Students will need to provide one model for Eyeliner eyebrows on day 2 of the course.

The course is classroom-based training. Textbook: A workbook on the Eyeliner technique is provided as part of the course.

Occupational Objective: To educate the student with the necessary skills needed to perform eyeliner permanent makeup techniques. The certified graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.

Tuition: \$2,000

Course Length: 16 Hours (theory, lab and practical)

Units of Instruction: 1

Type of Instruction: Classroom 16 Hours composed of lectures, hands on training, group study, audio / visual, workbook, one on one coaching and working on a live model.

6. Permanent Makeup Removal

Students will learn the following:

- History of tattoo lightening / removal
- Laser vs Removal Solutions
- How removal solutions work
- Client consult / setting expectations
- Sanitation
- Tattoo lightening / removal tools
- Lightening / Removal Process and protocol
- Skin type assessment
- Pre-treatment
- Anesthetic
- Number of passes
- Post procedure care
- Number of treatments required

Students will need to provide one model for the Removal procedure on the day of the course.

The course is classroom-based training. Textbook: A workbook on the Removal process is provided as part of the course.

Occupational Objective: To educate the student with the necessary skills and knowledge needed to perform the lightening / removal of previous permanent makeup. The certified

graduate should be able to obtain an advanced-level employment opportunity as a cosmetologist or esthetician.

Tuition: \$1,500

Course Length: 8 Hours (theory, lab and practical)

Units of Instruction: 1

Type of Instruction: Classroom 8 Hours composed of lectures, hands on training, group study, audio / visual, workbook, one on one coaching and working on a live model.

Esthetics Program / Courses

1. Esthetician

Students will learn proper procedures and protocols for esthetic skin care. The program covers all the required subjects and hours: Facial & Skin Care 210 hours, Facial Makeup 30 hours, Hair Removal 90 hours, Laws, Rules & Regulations 30 hours, Management, Ethics, Interpersonal Skills & Salesmanship 30 hours, Disinfection, Sanitation and Safe Work Practices 210 hours. After successful completion students will be prepared to pass the State Board Exam.

Method of Instruction:

Students will be instructed in theory, demo, and practice through lectures, hand on, one on one and group study, audio visual and textbooks. The course is a hybrid combination online and in person.

Course length: 19 weeks / 600 hours

Tuesday, Wednesday & Thursday in class 8:15 am to 5 pm. Friday is online – asynchronous

Tuition \$8,000 Kit \$1,500

2. Chemical Peel

Students will learn proper procedures and protocols for skin preparation prior to chemical peeling to decrease complications such as pigmentation, scarring and infection. The depth of peels, Superficial, Mid-depth, and Deep peels will be discussed, but only Superficial Peels will be taught according to Colorado law for percentage and strength without a Medical Director. Agents such as Trichloroacetic Acid (TCA), Glycolic Acid, Salicylic Acid, and various Alpha Hydroxy Acids/Beta Hydroxy are part of the curriculum. Participants will also learn treatments of complications, contraindication to chemical peel, and how to treat difficult ethnic skin types.

Method of Instruction:

Students will be instructed in theory, demo, and practice.

Course length: 3 days / 24 hours

Tuition \$500

3. MICRODERMABRASION

Students will understand all aspects of microdermabrasion, skin types and skin conditions. They will be able to develop proper skin care treatment plans and go over all pre and post-procedures involving the treatments. They will learn and use all proper, sanitizing, disinfection, and sterilization procedures as well as safety.

Method of Instruction:

Students will be instructed in theory, demo, and practice.

Course length: 2 days / 14 hours

Tuition \$500

4. Dermaplaning

Students will learn the controlled removal of the stratum corneum skin cells and vellus hair using a surgical blade to enhance product penetration and increase collagen productions of the skin.

Method of Instruction:

Students will be instructed in theory, demo, and practice

Course length: 1 Day Course / 6 hours

Tuition \$400

5. Microneedling

Students will learn the benefits of Microneedling, proper technique, procedures and protocols, contraindications with doing this service.

Method of Instruction:

Students will be instructed in theory, demo, and practice.

Course length: 1 day / 6 hours

Tuition \$500

Previous Hours

Hours from another institution will be evaluated on a case-by-case basis. Accent Beauty Academy, LLC does not guarantee transferability of our hours to another institution unless there is a written agreement with another institution.

Student Grievance Procedure

Accent Beauty Academy, LLC will make every effort to resolve any student grievance that is not frivolous or without merit. Students need to follow the steps below should they desire to register a grievance at any time.

The student should first try to resolve the grievance with the staff member closest to the problem.

If the grievance cannot be resolved with the staff member, it may be taken to the Director. The complaint must be in writing on a Student Grievance Complaint Report Form available from the Director. The completed form needs to be returned to the Director.

Within 10 business days the grievance will be reviewed by school Director and then discussed with the student to work toward a resolution. Depending on the extent and nature of the grievance, interviews with appropriate staff and other students may be necessary to reach a final resolution. This will also be documented in writing and kept in the grievance file.

If the case needs further investigation, the student will receive a response after the investigation has been completed.

Should the student find the response to be unsatisfactory, the student may appeal that decision to owner/administration. Appeals must be in writing and include copies of the original grievance, the original response, and any additional pertinent documentation.

The owner will review and further investigate the matter; they will then issue a final written response. Every attempt will be made to issue the final response within 45 days of receipt.

Student Complaints

Attempting to resolve any issue with the School first is strongly encouraged. Student complaints may be brought to the attention of the Division of Private Occupational Schools online at <http://higher.ed.colorado.gov/dpos>, 303-862-3001.

Student or student's guardian may file complaints in writing with the Board through the Division's established process within two years after the student's last date of attendance at the school, or at any time prior to the commencement of training.

Refund Policy

Students not accepted to the School are entitled to all moneys paid. Students who cancel this contract by notifying the school within three (3) business days are entitled to a full refund of all tuition and fees paid. Students, who withdraw after three (3) business days, but before

commencement of classes, are entitled to a full refund of all tuition and fees paid except the maximum cancellation charge of \$150.00 or 25% of the contract price, whichever is less. In the case of students withdrawing after commencement of classes, the school will retain a cancellation charge plus a percentage of tuition and fees, which is based on the percentage of contact hours, as described in the table below. The refund is based on the official date of termination or withdrawal.

Refund Table

Student is entitled to upon withdrawal / termination	Refund
Within first 10% of program	90% less cancellation charge
After 10% but within first 25% of program	75% less cancellation charge
After 25% but within first 50% of program	50% less cancellation charge
After 50% but within first 75% of program	25% less cancellation charge
After 75% [if paid in full, cancellation charge is not applicable]	NO Refund

1. The student may cancel this contract at any time prior to midnight of the third business day after signing this contract.
2. All refunds will be made within 30 days from the date of termination. The official date of termination or withdrawal of a student shall be determined in the following manner:
 - a. The date on which the school receives written notice of the student's intention to discontinue the training program; or
 - b. The date on which the student violates published school policy, which provides for termination.
 - c. Should a student fail to return from an excused leave of absence, the effective date of termination for a student on an extended leave of absence or a leave of absence is the earlier of the date the school determines the student is not returning or the day following the expected return date.
3. The student will receive a full refund of tuition and fees paid if the school discontinues a Program/Stand Alone course within a period of time a student could have reasonably completed it, except that this provision shall not apply in the event the school ceases operation.
4. The policy for granting credit for previous training shall not impact the refund policy.

Training Dates Addendum

Effective January 1, 2023

132 Hour Fundamentals of Permanent Makeup:

January 9, 2023
February 27, 2023
April 24, 2023
August 21, 2023
October 9, 2023

Removal:

June 9, 2023
December 8, 2023

Esthetician:

February 14, 2023
April 10, 2023

Chemical Peels

January 22, 2023

Microdermabrasion

February 13, 2023

Dermaplaning

February 27, 2023

Microneedling

March 5, 2023

Instructor Addendum

Gianna Barry – lead esthetics / advanced esthetics courses instructor

Cheri Bejarano – esthetics / advanced esthetics courses instructor